



BILINGUAL STRATEGIES

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**Bilingual Strategies
María Dolores Gonzales, PhD
P.O. Box 40175
Albuquerque, NM 87106
505-238-2466
www.bilingualstrategies.com**

SEP 00 2013

**Invoice #: 8/1/14- 8/31/14
Date: August 31, 2014
Billing Period: 8/1/14 - 8/31/14
Due Date: September 30, 2014**

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

Northern New Mexico College El Rito Campus Site Coordinator

Contractual fee: \$2500 per month

Thank you,
María Dolores

Please call when check is ready: 505-238-2466



BILINGUAL STRATEGIES

OK To Pay
8/25/14

**Bilingual Strategies
María Dolores Gonzales, PhD
P.O. Box 40175
Albuquerque, NM 87106
505-238-2466
www.bilingualstrategies.com**

Invoice #: 7/1/14- 7/31/14

Date: July 31, 2014

Billing Period: 7/1/14 - 7/31/14

Due Date: August 30, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

Northern New Mexico College El Rito Campus Site Coordinator

Contractual fee: \$2500 per month

Thank you,
Maria Dolores

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BILINGUAL STRATEGIES

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Invoice #: 6/1/14- 6/30/14

Date: June 30, 2014

Billing Period: 6/1/14 - 6/30/14

Due Date: July 30, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

Northern New Mexico College El Rito Campus Site Coordinator

Contractual fee: \$1650 per month

Thank you,
María Dolores

Please call when check is ready: 505-238-2466



BILINGUAL STRATEGIES

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Invoice #: 5/1/14-5/31/14

Date: May 31, 2014

Billing Period: 5/1/14 -5/31/14

Due Date: June 30, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

Northern New Mexico College El Rito Campus Site Coordinator

Contractual fee: \$1650 per month

Thank you,
María Dolores

Please call when check is ready: 505-238-2466



BILINGUAL STRATEGIES

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Albuquerque, NM 87106
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Invoice #: 4/1/14-4/30/14

Date: April 30, 2014

Billing Period: 4/1/14 -4/30/14

Due Date: May 30, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

Northern New Mexico College El Rito Campus Site Coordinator

Contractual fee: \$1650 per month

Thank you,
María Dolores

Please call when check is ready: 505-238-2466



BILINGUAL STRATEGIES

OK to Pay
DS 10/10/14

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Invoice #: 3/1/14-3/31/14

Date: March 31, 2014

Billing Period: 3/1/14 -3/31/14

Due Date: April 30, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

Northern New Mexico College El Rito Campus Site Coordinator

Contractual fee: \$1650 per month

Thank you,
María Dolores

Please call when check is ready: 505-238-2466



BILINGUAL STRATEGIES

OK TO PAY
2/11/14
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Invoice #: 1/2/14
Date: January 31, 2014
Billing Period: 1/2/14 - 1/31/14
Due Date: February 28, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

NNMC El Rito Campus Site Coordinator Contractual fee: \$1650 per month

Thank you,
María Dolores

Please call when check is ready: 505-238-2466



BILINGUAL STRATEGIES

12/2/2013 - 12/31/2013

OK TO PAY
1/1/14
JES

Bilingual Strategies
María Dolores Gonzales, PhD
P.O. Box 40175
Albuquerque, NM 87106
505-238-2466
www.bilingualstrategies.com

Invoice #: NNMC 1

Date: January 6, 2014

Billing Period: 12/2/2013 - 12/30/2013

Due Date: January 28, 2014

Domingo Sánchez
Chief Financial Officer
Northern New Mexico College
921 North Paseo de Oñate
Española, NM 87532

El Rito Site Coordinator Contractual fee: \$1650 per month

Thank you,
María Dolores

SC152030

SERVICE CONTRACT

This agreement is made and entered into on July 1, 2014, by and between Northern New Mexico College, 921 Paseo de Oñate, Española, NM 87532, hereinafter referred to as "Northern," and Maria Dolores Gonzales, PO Box 40175, Albuquerque, NM 87196. It is hereby agreed between the parties:

1. Scope: To include coordinating site visits for clients interested in utilizing, NNMC El Rito campus facilities, working with the business office to ensure contracts are prepared for upcoming events, coordinating events with the College Events Committee designee Brandi Cordova to coordinate security, preparation and setup, campus notification, food services, housing and scheduling of staff personnel.

The Site Coordinator will also serve as a liaison to the Provost regarding academic activities that are held on the El Rito Campus and to the Vice President for Finance and Administration regarding any business or facility requirements for the day-to-day operations.

2. Compensation: Monthly contract amount: \$2,500. This amount includes all related expenses, travel, mileage, etc. Housing contract allowance: Not to exceed \$500.
3. Term: July 1, 2014 through December 31, 2014, with renewal option.

Northern New Mexico College payment terms are as follows and must not be changed:
Net 30 Day Payment upon Receipt of Invoice.

4. Termination:

This Agreement may be terminated by either of the parties hereto upon written notice delivered to the other party at least thirty (30) days prior to the intended date of termination. By such termination, neither party may nullify obligations already incurred for performance or failure to perform prior to the date of termination.

5. Budget Appropriation:

The terms of this Agreement are contingent upon sufficient budget being available and authorization being made by the VP for Finance for the performance of the Agreement.

6. Release:

The Contractor, upon final payment of the amount due under this Agreement, releases Northern, its officers, and employees from all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind Northern to any obligation not assumed herein by Northern, unless the Contractor has express authority to do so, and then only within the strict limits of that authority.

7. Notice:

The Procurement Code, Sections 13-1-190 throughout 13-1-199, NMSA, 1978, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks.

8. Equal Opportunity Compliance:

The Contractor agrees to abide by all Federal and State laws, rules, regulations, and executive orders of the governor of the State of New Mexico. The Contractor agrees to assure that no person in the United States shall, be excluded from employment on the basis of sexual preference, age, handicap, race, religion, color, national origin, ancestry, sex or medical condition, or participation within, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If the Contractor is found to be not in compliance with these requirements during the life of the Agreement, Contractor agrees to take appropriate steps to correct deficiencies.

9. Other Provisions:

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date below.

CONTRACTOR

By: Karen Dolores Gonzales 7-1 14 (mid)
Contractor Date

Address: P.O. Box 40175

Telephone Number: 505-238-2466 Fax Number: N/A

Social Security Number: 585-18-1913 DOB: July 5, 1946

CRS#: _____ Federal ID Number: _____
(If tax exempt is required)

Contractor ID Number: _____

NORTHERN NEW MEXICO COLLEGE:

Requested By: Brandi Cardova 8/20/14
Date

Account No.: 12010-1021-71145-201

Budget Approval: Smith, Shelly 8/15/14
Date

Approved By: Domingo Sanchez III 7/11/14
VP for Finance & Administration Date